

EDUCATION HISTORY

- **MASTER OF BUSINESS ADMINISTRATION, MBA IN PROGRESS, (2008)**

University of Phoenix, Arizona - Online Course

-Business intelligence; solutions- crisis management, profitable growth opportunities, and restructure. Researching alternatives with applied principles of benchmarking, and the 9 step problem solution.

- **BACHELOR OF SCIENCE IN BUSINESS/MANAGEMENT, BSB/M DEGREE IN 2007**

University of Phoenix, Arizona - Online Course

-Managing human and fiscal resource within organization structure, culture, and mission. Skill development performance systems, employment law, public relations, financial analysis, global business strategies, and utilization of research findings.

- **CIVIL ENGINEER TECHNICIAN, CORE COURSE (2005)**

Metropolitan Community College, Elkhorn, Nebraska, 68022

- **ENGINEERING DESIGN/DRAFTING TECHNOLOGY, AAS DEGREE**

Salt Lake Community College, Salt Lake City, Utah, 84123

- **MICRO-COMPUTER REPAIR TECHNICIAN, CERTIFICATE**

Salt Lake Community College/Skill Center, Salt Lake City, Utah, 84105

WORK EXPERIENCE/SKILLS

ENGINEERING TECHNICIAN/FACILITIES – DESIGNER/DETAIL DRAFTER

Design/Drafting project plans and layouts of civil, electrical, architectural, piping, mechanical, steel structural, maps/surveys to scale, and revising to work orders. Calculated engineering formulations Analyzed technical data/regulations, designs and preliminary specifications. Adhere safety standards Examined document/drawings for completeness/accuracy, conferred with engineering/technical staff. Assisted in (PMIS) project manager information service; non-cyclic/cyclic budgets. Software: Street Illustrator Mapping, Excel, PDF, fax machine, plotters, variety scanners, and MicroStation & AutoCAD both with raster/vector design.

MANAGEMENT, LEAD ASSOCIATE

Balance currency, coins and checks of all registers at end of shifts, received/disbursed cash. Compute monetary data, compiled calculation of stores daily transactions with adding machines. Open/closed store. Maintained records, reports/files, prepared/made bank deposits. Provided customer service, processed returned merchandise, stocked/organized product.

QUALITY AUDITOR/CONTROL INSPECTOR

Analyzed and interpreted drawings, data, manuals, in-process, and built materials to determine quality specifications. Conducted inspection and testing procedures. Monitor error adjustments, recorded, enforce standards. Used formulas, testing and measuring instruments required. IPC standard, ISO-9000i, ISO-9000 and later versions with company standard/procedures

EMPLOYMENT HISTORY

Kelly Services, Omaha, Nebraska, 05/2007- 01/2009

Dollar General, Blair, Nebraska, 08/2006 – 03/2007

REI, Omaha, Nebraska, 11/2005 – 01/2006

Online Image, Omaha, Nebraska, 09/2005 – 12/2005

Midwest Personnel Inc., Olathe, Kansas - Contract in Omaha, Nebraska, 02/2005 - 05/2005

Department of Interior, National Park Service, Omaha, Nebraska, 07/2000 - 09/2004