

CAREER GOAL

To be a successful **Knowledge Management (KM)/ Library /Sharepoint professional** in a challenging environment where everything changes quickly and my professional & technical skills are needed. Also to excel in the field of **KM/Library and Information Centers** in an **IT/ITES** environment and to obtain the zenith of my career through the knowledge & skills for the excellence of the organization & my own development. My value-add to my potential employer is that I can understand the knowledge problems faced in organizations and easily bridge it with a suitable technology enabler.

KEY SKILLS

Knowledge/Content Management, Sharepoint Portal 2003/MOSS 2007, Documentum, Library Management & Administration, Library Automation & Networking, Bar-coding, ITIL/BS-15000/CMDB, etc.

BUSINESS DOMAIN

Technology, BFSI, Insurance, Manufacturing and Logistics, BPO and other IT/Software sectors.

EDUCATIONAL QUALIFICATIONS

2005 – Till date:	Ph.D - Presently pursuing Ph.D in the Library & Information Science, DLIS, University of Mysore, Mysore on the topic: “Knowledge Organisation Systems in Digital Libraries: A Case of ETDs”.	Currently Pursuing
2001	PGDCA - (Post Graduate Diploma in Computer Applications) Madurai Kamaraj University, Madurai.	Pursuing
2001 – 2002 :	PGDLAN - (Post Graduate Diploma in Library Automation & Networking) University of Hyderabad , Hyderabad.	First Class
1997 – 1999 :	M.L.I.Sc. - (Master of Library & Information Science) Karnatak University , Dharwar.	First Class II Rank & ‘Dr.S.R.Ranganathan’ Gold Medal
1994 – 1997 :	B.Sc. (CBZ) - J.S.S College, Dharwar.	First Class with Distinction

TECHNICAL QUALIFICATIONS

2007	:	Training on Documentum 5.3, Bangalore.
2006	:	Training on MOSS-2007 (Microsoft Office Sharepoint Server 2007), Bangalore.
2004	:	“ <i>Designing, Planning, Implementing and Managing a Microsoft® Office Sharepoint™ Portal Server 2003 Infrastructure</i> ” conducted by Microsoft Services-India , Bangalore,
2000	:	Certified Professional Course in Oracle/Visual Basic at SSI, Vashi, Navi Mumbai.
1998	:	D.C.A. , Diploma in Computer Applications at C.A.T.S.E, Dharwar, (Computer Fundamentals, Operating Systems, MS-Office Package, A-Grade)

PROFESSIONAL EXPERIENCE

04/2007– Till date	Presently working as “Assistant Consultant (KM Practice)” at Tata Consultancy Services , - one of the world’s leading information technology companies. Bangalore.
05/2006 – 04/2007	Worked as Knowledge Management - Lead at Cognizant Technology Solutions , Bangalore.
01/2006 – 04/2006	Worked as “Lead-Knowledge Management” in “ GCI Solutions Pvt. Ltd. ”, Bangalore.
03/2004 – 12/2005	Worked as “Librarian – Knowledge Management” in “ ICICI OneSource ”, Bangalore.
09/2002 – 03/2004	Worked as “Library-cum-Information officer” in “ Indian Rubber Manufacturer’s Research Association (IRMRA) ”, Thane, Mumbai.
08/2000 – 09/2002	Worked as “Librarian” in “Fr.C.Rodrigues Institute of Technology” (Fr.Agnel’s Central Library for Engineering, Management, Polytechnic), Vashi, Navi Mumbai.
03/2000 – 08/2000	Worked as “Librarian & Documentation Officer” in “ ICSI-Centre for Corporate Research & Training (ICSI - CCRT) ”, CBD Belapur, Navi Mumbai.

11/1999 – 02/2000	Worked as “Library Intern” in “ British Council Library ”, British Deputy High Commission, Mumbai.
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MAJOR PROJECTS UNDERTAKEN

Projects Handled	Responsibilities undertaken
Current Profile & accomplishments	<p>Content Management Worked as <i>Project Leader</i> for the below projects along with other responsibilities. These projects are using Documentum technology.</p> <ul style="list-style-type: none"> • Content Migration • Testing of migrated contents
Technology	
Documentum 5.3	Currently using Documentum 5.3 on aforesaid projects
<p>Sharepoint 2003 Administration (Microsoft)</p> <p>MOSS-2007 (Microsoft Office Sharepoint Server)</p>	<ul style="list-style-type: none"> • Mentoring the users • Received Certificate from Microsoft for Sharepoint Administration training. • Planning and Deploying Sharepoint • Administration of Microsoft Office Share Point Portal Server 2003 • Content Architecture, Management • Administration of the Tool / Webmaster / User’s access • Portal & Search scopes creation • Manage usage analysis Tools • Taxonomy Architecture • Creation of templates for client site, document library, contacts, links, etc • Collaboration Features like document discussion, survey & others • Defining architecture for sharepoint product and technology • Information management in sharepoint products and technologies • Microsoft office 2003 integration with Sharepoint Products • Defining security architecture and developing information security policies • Customization of sharepoint products
Project Experience	
Knowledge Management (KM)	<p>KM Portal</p> <ul style="list-style-type: none"> • Integrating people, content, technology & business process • Content Architecture, Management • KM Portal information collection, planning and building • KM Asset Handling • KM Intranet Updation and deployment in all aspects • Best Practices collection, processing & Re-Use • Involved in Understanding the Customer (Department /Client sites) requirements, • Designing the structure of the Intranet site, getting approval for the same from the stakeholder and Creating the site, Training the users by with Basic & Administrative Skills. Administration of the KM Tool. • Level-1(Basic) & Level-2 (Admin) Training for portal users • Technology Portal created independently - Received good Feedback <p>Image Access System</p> <ul style="list-style-type: none"> • Categorisation of Scanned Images (Proposal) <p>Document Categorisation</p> <ul style="list-style-type: none"> • Categorisation of COPC Documents • Provided user-friendly Classification Scheme • Provided user-friendly Coding Scheme <p>Technology Discussion Forum (Using Sharepoint) Tech Forum rolled out and has become a key site for technical discussions and No. of posts has reached 24000 messages since Sep 1, 2006.</p> <ul style="list-style-type: none"> • Developing, mapping, evaluating, and/or maintaining of experts and topics. • Developed project-related documentation, such as analysis reports, guidelines, specifications, manuals etc. • Analyzed and prepared Tech Forum usage Report • Awarding/ Approving reward points • Requests Handling • Testing of KM Portal features - able to perform testing for an application and report the

	<ul style="list-style-type: none"> bugs Troubleshooting Suggestions <p>Customised Search for share drive repository</p> <ul style="list-style-type: none"> Conducted share drive and content analysis of repository Customised Search solution for this repository Share folder administration and user management <p>Technology Risk Repository</p> <ul style="list-style-type: none"> Administration and user management Integration with Tech Forum
Quality/Processes	<p>BS-15000 Processes (ITIL/CMBD)</p> <ul style="list-style-type: none"> Involved in CMDB & ITIL project Undergone Training and played CMDB-Configuration Librarian role Data collection, updation, webpage Creation Gave step-by-step proposal to CMDB team. ITIL-CMDB KPI level of 4/above for all centers Gave UNICODE implementation proposal to team.
Enterprise Project Management (PMP)	<p>Digite and other PMP tools</p> <ul style="list-style-type: none"> Project Lead for PMP team. Involved in product demo & evaluation Collected user requirements
Other related projects	
KM Cyberary – a gateway to Knowledge Resources	<ul style="list-style-type: none"> Designed and developed KM Cyberary by me – give links to KM & LIS and other useful e-resources. Article on this is published in Encyclopedia of portal technology, Idea Publishing, USA.
KM-Forum: an initiative from India	<ul style="list-style-type: none"> Founder and moderator of KM-Forum – an e-discussion group for global KM & LIS professionals since May 2005.
Miscellaneous	
Career Development	<ul style="list-style-type: none"> Attending training programs and keep update myself on technology related to profession and adopt the same at work environment. Attending and presenting articles at national & international conferences. Registered for PhD on the topic “Knowledge Organisation Systems in Digital Libraries” at University of Mysore, Mysore.
KM activities	<ul style="list-style-type: none"> Active member of K-Community, Bangalore & actively involved in KM group meetings.

PUBLICATIONS / SEMINARS / PRESENTATIONS

Research : 2 Book: 1 Encyclopedia: 2 National: 9 International: 5 Unpublished Work: 5 Total: 24
 For more details, please refer [\[REDACTED\]](#) (Some more titles are under review)

ACHIEVEMENTS

- Designed and developed [KM Cyberary: a gateway to Knowledge Resources](#) for KM, LIS professionals and received good users’ feedback from all over the world. Testimonials and guest book feedback are at my [\[REDACTED\]](#)
- Founder and moderator of [KM-Forum: an initiative from India](#) – an e-discussion group for global KM & LIS professionals.
- Qualified **Maharashtra State Eligibility Test (M.S.E.T)** for Lectureship in 2001.
- Recipient of **National Merit Scholarship** for twice (in 1998 & 1999) while studying MLISc.
- Secured **Second Rank & ‘Dr.S.R.Ranganathan’ Gold Medal** during M.L.I.Sc.
- Best Poster Presentation Award**, ICDL–2004, Feb 24-27, 2004, New Delhi, India.
- Setting-up of three libraries from the root.
- Automation / Bar-Coding of Fr.Agnel’s central library system.
- Electronic Information Services at IRMRA library.
- Documentation Services : CAS, SDI, newspaper clipping services, online news update.
- Setting-up of new Library for AICTE inspection at [G.M.Institute of Technology \(GMIT\)](#), Davanagere.
- Presently working as Project leader and handling knowledge/content management and migration projects.



ABOUT MYSELF

A flexible person who believes in setting high standards of performance for himself/organization and who has been effective both as an individual and as a team. I'll also call myself as a very balanced person - one who has been able to harmonize his personal and professional life. Able to manage multiple assignments while working in a fast paced environment which involves strong strategic and evaluative thinking.

PERSONAL STRENGTHS

- Good academic record and analytical ability.
- Library science & KM expertise with strong career records (gold medalist in library science).
- Able to handle all IT background cases related to my profession.
- Skills in the intricacies of IT applications to library & information centre.
- Dedication, sincerity, innovation, teamwork capability.
- Leadership qualities & good interpersonal skills.
- Determination to unravel the secrets of that, which captures my interest.
- Urge and zeal to learn new things in library and information technology and adopt the same at work environment.
- Innovative and R&D efforts
- Completion of tasks handled.

PERSONAL PROFILE



REFERENCES

Available on Request

Last Updated : March 2008